
PTAC Mission Overview & SAM Registration Tips

**DAWNBREAKER
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**Jeff Cuskey, CPCM, CFCM, CSCM, CPP
Senior Procurement Advisor
San Diego, Orange & Imperial PTAC
(831) 601-9947**

Jcuskey@swccd.edu; Cuskey@Comcast.net

PTAC Overview & Mission

- Established by Congress in 1985
- PTACs help businesses pursue and obtain federal, state and local government prime contracts & subcontracts
- Administered by Defense Logistics Agency (DLA)
- Funded through cost sharing agreements and eligible participants, including states, local governments & nonprofit organizations
- Over 300 offices located in 48 states, DC, Puerto Rico & Guam
- Some PTACs operate within Bureau of Indian Affairs areas exclusively serving Native American owned businesses

PTAC Services

- Government Registrations
- Small Business Certifications
- Marketing to Government
- Identifying Bid Opportunities
- Government Procurement Regulations & Processes
- Bid/Quote/Proposal Review
- Contract Management
- Agency – Supplier Interface
- Specialized Training & Workshops

NO COST

CONFIDENTIAL

CUSTOMIZED

PROCUREMENT

TECHNICAL

ASSISTANCE

COUNSELING

How to Find a PTAC Near You



Welcome, Guest | [Member Login](#)

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Find a PTAC

Select a State

Find a Procurement Technical Assistance Center

Click on the map below or select your state above to find the Procurement Technical Assistance Center nearest you.

[Find American Indian PTACs »](#)



HELP FOR GOVERNMENT CONTRACTING

Procurement Technical Assistance Centers (PTACs)

Free Help with SAM Registration – and other government contracting issues.

System for Award Management (SAM) registration *is FREE*, and your PTAC can help you with this *and everything else you need* to sell to federal, state and local government agencies at little or no charge

- ▶ **Workshops and Matchmaking Events** teach you what you need to know and connect you with other businesses and agency buyers.
- ▶ **One-on-One Counseling** tailored to your specific needs – *always free* of charge!

[Find your PTAC now! »](#)

Contracting Success

In 2018, PTAC clients were awarded

\$26 BILLION IN CONTRACTS

with over

550,000 jobs created or retained.

[Learn More ▶](#)

<https://www.aptac-us.org>

SAM Registration Preparations & Tips

- Go to SAM.Gov (Do NOT Google SAM ... SAM Registration is Free!)
- Create a SAM Individual account & password
- Follow SAM email instructions to confirm email address associated with SAM account
- Collect following info before starting SAM registration
 - DUNS Number and associated business name & physical business address
 - Verify D&B has correct business name & physical address (update if necessary)
 - Taxpayer ID Number (TIN) or EIN (Not made public)
 - Checking account number, routing number, bank phone number (Not made public)
 - Exact business name listed on the IRS EIN or TIN assignment document
 - Year, business name & address listed on last Federal business tax return
 - Average annual receipts over last 3 and 5 years
 - Average number of employees over last 12 months
 - Country of origin for products offered for sale to Federal agencies

SAM Registration Preparations & Tips

- Collect following info before starting SAM registration (Continued)
 - Identify North American Industrial Classification System (NAICS) codes related to your company's products and/or services
<https://www.census.gov/eos/www/naics/>
 - Identify Product Service Codes (PSCs) & Federal Supply Codes (FSCs). PSC codes begin with a letter and the FSC codes begin with a number
<http://support.outreachsystems.com/resources/tables/pscs/>
 - Draft a brief Capabilities Narrative that describes your company's products and/or services. You can search other Small Business Capability Narratives on the SBA Dynamic Small Business Search (DSBS) database
http://dsbs.sba.gov/dsbs/search/dsp_dsbs.cfm
- Develop a list of searchable "Key Words" related to your company's products and/or services.

SBA DSBS Small Business Profile

Don't forget to fill out the SBA Small Business Profile section at the end of the SAM Registration!

View	Name and Trade Name of Firm	Contact	Address and City, State Zip	Capabilities Narrative
1	Perikin Enterprises, LLC	Thomas Knutson	4749 Old Greenwood Rd Ste 5b Fort Smith, AR 72903-6470	Perikin Enterprises has been in business for the past 5 years and during those five years, under the umbrella of our Facilities Maintenance and Management division (our Primary Division) we have provided a wide range of services to state, municipal, commercial and federal customers inclusive of but not limited to: pest control, landscaping, fencing, HVAC, plumbing, electrical, framing, painting, drywall, concrete, asphalt, janitorial/custodial, grounds maintenance, asbestos remediation, Project Management services and General Contractor services. In addition we have a Professional Services Division where we provide IT, Program Management and Environmental Services.
2	Baxter & Woodman, Inc.	Deborah Finn	8678 Ridgefield Rd Crystal Lake, IL 60012-2714	
3	PARKLAND ENVIRONMENTAL GROUP, INC.	David B Stowers	1333 N WHEELER AVE SPRINGFIELD, IL 62702-4236	Environmental Services: Environmental Consulting Asbestos Building Inspections (Primary) Lead & Mold Building Inspections Asbestos Remediation (Primary) Lead & Mold Remediation Demolition (Primary)
4	Orion Environmental, Inc.	SHAWN Lopez	4875 Newport St Commerce City, CO 80022-4611	8(a) Certified, Asbestos Remediation, Hazardous Material Remediation, Demolition, Excavation, Renovation, Tenant Finish, Design Build, General Construction, Boiler/Chiller, Historical, HVAC, Mechanical, Facility Maintenance, O&Ms